

Democracy, Strategy and Initiatives

1. Revenue Summary

| | Latest Budget £ | Forecast £ | Actuals £ | Variance - Forecast to Latest Budget £ |
|---------------------------------------|--------------------|-------------------|--------------------|---|
| Corporate Strategy & Comms | | | | |
| Corporate Management | £519,194 | £470,378 | £275,350 | (48,816) |
| Partnerships & Performance | £932,644 | £1,099,803 | £751,805 | £167,159 |
| Total | £1,451,838 | £1,570,181 | (4,857,717) | £118,343 |
| Democracy & Governance | | | | |
| Legal And Democratic | £2,017,210 | £2,029,251 | £1,001,479 | £12,041 |
| Total | £2,017,210 | £2,029,251 | £1,001,479 | £12,041 |
| Human Resources | | | | |
| Hr Shared Service | £480,667 | £449,898 | £285,055 | (30,769) |
| Human Resources Client | £54,017 | £54,017 | £11,361 | £0 |
| Total | £534,684 | £503,915 | £296,415 | (30,769) |
| TOTAL | £4,003,732 | £4,103,347 | (3,559,822) | £99,615 |

At the end of Quarter 2 an overspend of £0.099m is forecast, details of variances for individual services as per table below.

2. Revenue Variances

Reported variances are itemised in the table below:

| Description | Details of Variances | £ |
|--|--|----------------|
| Corporate Strategy & Communications | | |
| Civic Events | Additional income from Sponsorship | (15,000) |
| Services | Allocation of agreed budgets to fund projects/resources across the services | 145,000 |
| Employee | Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services | (11,658) |
| TOTAL | | 118,342 |

| Democracy & Governance | | |
|------------------------|--|-----------------|
| Legal Services | Contribution to the new Iken case management system as part of shared services | 4,000 |
| Employee | Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services | 6,922 |
| | TOTAL | 10,922 |
| HUMAN RESOURCES | | |
| Employee | Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services | (30,768) |
| | TOTAL | (30,768) |
| | | |

3. Capital Investment Programme

There is one small capital budget within this service area relating to town boundary signage. This budget is currently forecast to be utilized in full during 2022/23.

| EH-COMMUNICATIONS, PARTNERSHIPS & COMMUNITY | | | | | |
|---|--|------------------|-------------------|----------------|---------------|
| Capital Scheme | Latest Budget 2022/23 (Excluding rephasings for approval) | Forecast Outturn | Forecast Variance | Actual 2022/23 | Scheme Update |
| | £ | £ | £ | £ | |
| Corporate Communications | | | | | |
| Town Boundary Signage | 65,000 | 65,000 | 0 | 0 | |
| Total | 65,000 | 65,000 | 0 | 0 | |

There are no capital investment budgets for this service area for 2023/24 and 2024/25.

4. Vacancy Monitoring

A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post. There are no service impacts to report as a result of current vacancies.

The following table sets out the vacancies at 30 September 2022:

| Service Area | Post | Date Vacant | FTE | Comments |
|--------------------|--------------------|-------------|----------|----------|
| Corporate Services | Executive Director | 01/08/2022 | 1 | |
| | Total | | 1 | |